



PARENT GUIDEBOOK

2016-2017

Sharon Neufeld

Artistic Director

Director of Violin & Viola Programs

Sarah Beck

Business Director

Elizabeth Efroymsen-Brooks

Director of Cello Program

Director of Suzuki Steps Program

Kyoko Tanno

Director of Piano & Accompanying Programs

Stephanie Hall

Director of Harp Program

Karen Walls

Director of Music Theory Program

Indianapolis Suzuki Academy

3959 Central Avenue, Indianapolis, IN, 46205

www.IndySuzukiAcademy.org

317-296-5258

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**** PLEASE NOTE ****

***Enrollment in ISA indicates your acceptance of all Information,
Guidelines and Policies contained in this Parent Guidebook.***

May 24, 2016

Dear ISA Parents and Students,

We are finishing up the school year portion of the 2015-16 Academic Year, and are already looking ahead to a fantastic 2016-17 Academic Year... ISA's 5th Anniversary Season! We have enjoyed making music and building community together, and we look forward to another wonderful year of growing together! We have some new and exciting additions to our program this coming year, but you'll have to read on in this Guidebook to learn more about them!

We have a new Faculty Member joining us this next year – Jessica Wiersma is joining our Violin/Viola Faculty, and will also take over teaching the Traders Point Christian Academy Program. Additionally, she will join with Ms. Sharon and Ms. Leilah in establishing ISA's first Resident Faculty Ensemble, which will prepare inspiring chamber music performances, and co-direct ISA's new Chamber Music Program for students. We are thrilled to have such a fantastic musician and teacher joining our community. Please help us make them feel welcomed whenever you see them around the building or at ISA events.

Our goal is to provide an excellent education and many opportunities for students to become lifelong learners, not just in music but in every walk of life. As Dr. Suzuki said,

"Teaching music is not my main purpose. I want to make good citizens, noble human beings. If a child hears fine music from the day of his birth, and learns to play it himself, he develops sensitivity, discipline and endurance. He gets beautiful heart."

Please take the time to read thoroughly through this Parent Guidebook, and keep it close by for quick and easy reference throughout the year. It will answer many questions that you may already have, as well as those which will come up along the way.

You are welcome to contact me if you have any further questions that are not answered here. Due to the fullness of my teaching schedule, email is generally the best way to contact me. You may reach me at Director@IndySuzukiAcademy.org.

Each year that I am with ISA, I feel increasingly humbled and grateful to be a part of such a joyful, creative, and generous community. It is truly a privilege for me to have the opportunity to direct ISA as we move forward together into our bright and shining future of Making Beautiful Hearts!

Let's have a fantastic year together!

Sincerely,

A handwritten signature in cursive script that reads "Sharon Neufeld".

Artistic Director
Director of Violin & Viola Programs
Instructor of Violin & Viola

ISA HISTORY & GENERAL INFORMATION

The Indianapolis Suzuki Academy (ISA) started over 35 years ago as a violin program for young children in a community music school program at the University of Indianapolis. The Academy identified as a “Suzuki-based program with modifications” during the early days, and has undergone many transformations over the years. In 2011, the ISA Board of Directors voted to become a fully Suzuki-based program. With the 2013 addition of its present Artistic Director, the ISA has set its sights to becoming the premier Suzuki school in Central Indiana.

After years of drifting from one rental facility to another, we moved into a longer-term home in July 2014. The Academy occupies the first floor of a converted three story brick building which used to be a switching station for Indiana Bell, centrally located at 3959 Central Avenue in the heart of the historic Meridian-Kessler area. This beautiful space invites a vibrant and creative community, and has allowed the Academy to freely expand its enrollment and program offerings!

Today, the ISA offers Private Lessons and Group Classes in Violin, Viola, Cello, Piano, and Harp to students aged 4-18, and early childhood Baby/Toddler Classes (“Suzuki Steps”) for families with newborns to 3-year-olds. The Academy also has an introductory-level performing group (“Indy Con Brio Performers”), and will expand to include a mid-level performing group (“Con Arte of Indianapolis”) and a Chamber Music Program in 2016-17. We anticipate being ready to begin an advanced-level performing group (“Indy Consort”) in 2017-18. In addition, the ISA has three Suzuki in the Schools programs – in Whitestown, Carmel, and Greenfield.

The ISA holds Graduation Recitals three times per year, and regular Solo Recitals also three times per year. In addition to the large Annual Concert each March, the ISA also presents monthly community concerts in more informal venues. Students from the Academy have performed the National Anthem at two Indy Eleven soccer games, and are planning to perform at an Indiana Fever game later this year. Someday soon we hope to perform the National Anthem for the Pacers and the Colts... and maybe even someday at the Indy 500!

The Academy currently has nine Faculty members who are passionate about the Suzuki Philosophy and Method, and we are united in our goal of “building beautiful hearts!”

The Indianapolis Suzuki Academy is a registered member of the Suzuki Association of the Americas and the Suzuki Association of Indiana, both of which are coalitions of teachers, educators, parents and others who are interested in making music education available to all children. The ISA is a not-for-profit organization and is committed to promoting equality. We welcome students of all cultural, ethnic and economic backgrounds.

A Few Notes...

We will work very hard to make our Academy environment an inviting and comfortable place to learn. As we settle into our new home on Central Avenue, we appreciate your taking the time to pick up after your child(ren) whenever you are on the premises. Please also remember that there is *no running* at any time in the buildings.

Siblings are welcome in Private Lessons and Group Classes, provided they have a constructive, quiet activity to keep them occupied. They should remain with the parent in the lesson studio. Children are not allowed to wander the halls freely. This kind of activity is disturbing to the lessons and classes going on in other rooms.

The next time you are at ISA, please take a moment to remind yourself of how fortunate we are to have this wonderful space to work in. What can *you* do to help keep this space attractive and clean for everyone?

To help us reduce postage costs and be environmentally-conscious, we prefer to communicate electronically via our website (www.IndySuzukiAcademy.org) and email. Please check the website for information first, but if you have questions regarding the calendar or any other aspect of the Academy, please don't hesitate to contact us.

ISA MISSION STATEMENT

The Indianapolis Suzuki Academy nurtures the artistic development of students from the diverse communities of metropolitan Indianapolis through exceptional musical training which follows Shinichi Suzuki's philosophy that "Every Child Can".

OUR VISION ~ UNDERSTANDING THE SUZUKI PHILOSOPHY

One would naturally think that the Primary Goal or Vision of studying a musical instrument is to learn how to play that instrument. But there is a higher Goal!

The Primary Goals for a child to study a musical instrument:

- Develop poise & the ability to present themselves in public
- Develop a lifelong love of music
- Develop problem solving skills with a healthy confidence in the face of struggles
- Learn to break complex problems down into small components
- Develop fine motor skills & good hand/eye coordination
- Gain a sense of endless possibility
- Find open doors of opportunity
- Develop a healthy sense of self-esteem tied to feelings of accomplishment
- Learn to strive for excellence
- Transfer music's unique learning skill set to other subject matters
- Develop an individual "voice" on their instrument which allows for self-expression
- Build self confidence
- Learn to create something beautiful
- Develop sensitivity to beauty in the world
- Share a positive emotional experience with their parents around the study of music
- Learn to manage their time effectively
- Choose a social circle of friends who enjoy making music together
- Enhance memorization skills
- Become calm & centered

(This list is taken from a talk given by Master Suzuki Teacher & Teacher-trainer, Edward Kreitman, entitled "Defining Progress")

Learning to play the instrument is only a Secondary Goal, through which a child has the opportunity to gain all of the life skills and benefits listed above. Once we understand and embrace this Vision, it will completely change our approach to lessons, group classes, home practice, recitals, etc. There will always be struggles & challenges, and these are the days when we must especially remember our Primary Goals! The instrument is simply the vehicle used for learning and transformation.

Additionally, in order to achieve these life lessons and skills, we must teach the instrument at the highest possible level. Teaching to a high standard of excellence creates a wonderful challenge for the child, as opposed to just "cranking out the notes". When we teach to a high level of excellence and true artistry (note: not the same as virtuosity or perfection!), the child will be fundamentally changed by the art of music!

This brings us to the Suzuki Method. This Method was developed in the mid-20th century by Dr. Shinichi Suzuki, who noticed that all children acquire their native language naturally and fluently. He reasoned that if a person has the skill to acquire their mother tongue, then they have the necessary ability to become

proficient on a musical instrument. He modeled his method, which he called "Talent Education," after the process of natural language acquisition.

The Suzuki Method is based on the belief that musical ability is not an inborn talent but an ability that can be developed. Any child can develop musical ability. The potential of every child is unlimited. Children learn music in the same way that they learn to speak - by imitating those around them, listening to good examples, and receiving encouragement and support. Dr. Suzuki believed that every child, if properly taught, can and will learn from their environment and is capable of a high level of musical achievement. He also made it clear that the goal of such musical education was to raise generations of children with "noble hearts", as opposed to creating famous musical prodigies.

The Suzuki Method is primarily a philosophy of education which follows a curriculum as laid out by Dr. Suzuki. Supporting the belief that every child has the ability to learn & become musical, it is imperative that we create the right environment for the child to learn and reach his or her highest potential as a person and as a musician.

Essential Components of The Suzuki Method ~ Creating the "Right Environment"

- Invested parent involvement at lessons and during home practice sessions.
- Beginning at as early an age as possible.
- Daily listening to recordings of the Suzuki repertoire. The more the student listens, the more quickly he learns. This approach derives from the way children learn to speak their native tongue.
- Genuine praise and encouragement, loving discipline when necessary.
- Moving in small steps so the child can master the material with a total sense of success, thereby building his confidence and enthusiasm for learning. Each child progresses at his own pace.
- Consistence, diligence & correct repetition (*smart* work, as well as hard work!).
- Technique taught/learned within the context of musical pieces.
- Retaining and reviewing every piece of music ever learned on a regular basis, in order to raise technical and musical ability.
- Participation in group class and activities.
- Fostering an attitude of cooperation not competition among students, of supportiveness for each other's accomplishments.

The Suzuki Method gives us the foundational belief that every child can learn to play the instrument, by establishing the environment described above, including committed & loving participation by the parent(s), listening to the recordings to thoroughly absorb the material, imitation of the recordings and the teacher, constant review/repetition, ear training, and development of a strong memory.

Just as the parent teaches and encourages the child to speak, the parent is also involved in the musical learning of the child. S/he attends lessons with the child and serves as the "home teacher" during the week. The Parent is one of the key components to a successful program. The Parent works with the Teacher to create a positive learning environment for the Student.

The Indianapolis Suzuki Academy Faculty and Board stand committed to providing the best experience possible for each member of the ISA. Each teacher is committed to the philosophy of the Suzuki method. Always acting in a professional and respectful manner at all times with a commitment to a high standard of teaching music. The ISA and its Faculty are all members of the Suzuki Association of the Americas (SAA) and we encourage our families to become members as well. To find out more information, please go to www.SuzukiAssociation.org.

ISA FACULTY

(Full faculty bios may be found at www.IndySuzukiAcademy.org/isa-faculty.html)

VIOLIN/VIOLA

Sharon Neufeld – Director@IndySuzukiAcademy.org

- ~ Artistic Director
- ~ Director of Violin & Viola Programs
- ~ Director of Traders Point Suzuki Program
- ~ Director of Performing Group Program
- ~ Member of ISA Resident Faculty Ensemble and Co-Director of ISA Chamber Music Program
- ~ Instructor of Violin & Viola

Sarah Beck – Business@IndySuzukiAcademy.org

- ~ Business Director
- ~ Director of Greenfield Suzuki Program
- ~ Instructor of Violin

Karen Walls – KarenLWalls@comcast.net

- ~ Director of Music Theory
- ~ Director of Coram Deo Suzuki Program
- ~ Instructor of Violin
- ~ Suzuki Steps Co-Teacher

Jessica Wiersma – JessWiersma@gmail.com

- ~ Instructor of Violin & Viola
- ~ Instructor of Traders Point Suzuki Program
- ~ Member of ISA Resident Faculty Ensemble and Co-Director of ISA Chamber Music Program

CELLO

Liz Efroymsen-Brooks – LEfroymsen@gmail.com

- ~ Director of Cello Program
- ~ Director of Suzuki Steps Program
- ~ Instructor of Cello
- ~ Suzuki Steps Co-Teacher

Ruth Marshall – Ruth.Marshall@gmail.com

- ~ Adjunct Instructor of Cello

Leilah Smith – Smith.Leilah@gmail.com

- ~ Member of ISA Resident Faculty Ensemble and Co-Director of ISA Chamber Music Program
- ~ Instructor of Cello & Piano
- ~ Instructor in Greenfield Suzuki Program
- ~ Suzuki Steps Co-Teacher

PIANO

Kyoko Tanno – Bellkana@gmail.com

- ~ Director of Piano Program
- ~ Director of Accompanying Program
- ~ Instructor of Piano

Leilah Smith – Smith.Leilah@gmail.com

- ~ Member of ISA Resident Faculty Ensemble and Co-Director of ISA Chamber Music Program
- ~ Instructor of Cello & Piano
- ~ Instructor in Greenfield Suzuki Program
- ~ Suzuki Steps Co-Teacher

HARP

Stephanie Hall – SNewberryHall@gmail.com

- ~ Director of Harp Program
- ~ Instructor of Harp
- ~ Suzuki Steps Co-Teacher

ISA BOARD OF DIRECTORS

Sharon Neufeld – Artistic Director

William Grubb – Vice President

Melissa Cavaghan – Secretary

John Alberti

Lisa Heid

Tim Jans

ISA ADVISORY BOARD

Nicolas Kendall

Vicki Keramida

John Mead

William & Doris Preucil

Michael Strauss

2016-17 EVENTS & NEW PROGRAMS

The [2016-17 ISA Academic Calendar](#), which lists all of the important dates for the Academy, is provided for your planning purposes. Please keep it handy so that you can refer to it throughout the year.

SPECIAL EVENTS

In addition to the Solo Recitals and Large Group Concerts listed below, ISA students have the opportunity to perform at the French Market held at St. Joan of Arc Catholic Church & School on September 10th, and will also have the opportunity to play in monthly informal performances in the community. Participation in these performances, organized by a different faculty member each month, is optional but open to all ISA students, regardless of instrument or playing level.

New This Year!

- **5th ANNIVERSARY SEASON: "Suzuki Students: Then and Now"** – The 2016-17 Academic Year marks the 5th anniversary of our school becoming exclusively Suzuki-based. We will celebrate with various events and activities throughout the year, and with two special "highlight" events:
 - **November 6, 2016** – 5th Anniversary Gala Fundraiser, featuring special Guest Artists, ISA Faculty, and ISA Advanced Students. This more "grown-up" event will include food, a silent auction, raffle, and a Fund Me Now campaign.
 - **March 12, 2016** – 5th Anniversary Celebration Concert, an all-inclusive, all-student event. This will be in place of our annual concert, "amped up" in order to celebrate our anniversary. This event will continue the theme of "Suzuki Students: Then & Now," and will involve participation from all ISA Students, ISA Faculty, Suzuki Alumni, and even ISA Parents!
- **IMPROV!** – On September 30-October 1, ISA will again host the TUTTI!!! Retreat for 6th-12th Grade Students, PLUS an Improv Workshop for 1st-5th Grade Students on October 2.
- **MASTER CLASS SERIES** – ISA is inaugurating its first-ever Master Class Series during the 2016-17 Academic Year, featuring 7 of the area's leading professional musicians! [CLICK HERE](#) for more information.

SOLO RECITALS

All enrolled ISA students will be required to perform in a Solo Recital at least once a year, preferably twice. We have two types of Solo Recitals:

Regular Solo Recitals – October 23, February 26, May 14

These recitals will take place in the Sanctuary of the Unitarian Universalist Church of Indianapolis ([615 W. 43rd Street](#)), and will be an opportunity for students to gain performance experience with a polished piece.

Graduation/Honors Recitals – September 25, January 29, April 23

These recitals will take place at the Indiana Landmarks Center Grand Hall ([1201 Central Avenue](#)), and will be a special opportunity for students who have successfully graduated a Suzuki level to celebrate their achievements with their family, friends, and the ISA community.

For more information, please see the "Solo Recital Information Guide" included with this Parent Guidebook.

FULL ACADEMY CONCERTS

ISA will hold its Annual Academy Concert on Sunday, March 12th. All ISA students are expected to participate. This event will take place in the visually- and acoustically-spectacular Indiana Landmarks Center Grand Hall ([1201 Central Avenue](#)).

Dress for this concert will be:

- White blouse/dress shirt, elbow length or longer
- Black dress pants/skirt, below the knee or longer
- Black hose/stockings/socks
- Black dress shoes
- Red tie (boys) or red sash/headband (girls)

MUSIC THEORY & PARENT DEVELOPMENT

This year, ISA will continue its Music Theory curriculum and Parent Development sessions. They will continue to be offered simultaneously once a month during September, October, November, January, February, and March. Please see the ISA Academic Calendar for specific dates.

ISA POLICIES

PRIVATE LESSON ATTENDANCE / MISSED LESSONS

Students are expected to *arrive a few minutes early* for their Private Lessons and Group Classes. Teachers will wait 15 minutes for student to arrive before declaring the student a no-show. If a student arrives within 15 minutes, the teacher will complete the lesson but is not required to make up time lost due to student tardiness. If a teacher is late for the lesson, any missed lesson time will be made up.

If you need to cancel a lesson, please contact your teacher directly at least 24 hours in advance, except in cases of sudden illness or accident. ***A make-up lesson may be scheduled only during one of two (2) make-up weeks during the academic year.*** Teachers are not required to make up more than two lessons per academic year when cancelled by the student. Any lesson missed by the teacher will be made up. Lesson cancellation does not exempt the student from payment of tuition. ***There are no refunds or credits given for individual missed lessons or group classes.***

It is understandable that some families (particularly those with pre-school or homeschooled children) prefer to travel at times other than the scheduled breaks indicated on the ISA Academic Calendar. However, please note that except in the case of emergency (i.e. death in the family), there will be no refunds or credits if a student must miss a lesson due to travel outside of ISA breaks, and the Teacher is not required to make up the missed lesson unless it is one of the two (2) allowed makeup lessons per year. The following options will be available for makeup lessons: 1) makeup weeks provided on the ISA Academic Calendar; or 2) forfeit the lesson.

Please click on the following for an economist's view on makeup lessons:
<http://ottawasuzukistrings.ca/makeuplessons>.

GROUP CLASS ATTENDANCE

Group Classes ***ARE A LESSON***, and are a vital part of the student's development in the Suzuki Method. They are required for all ISA students *and their parents*. There are very few good excuses for missing group. Do not schedule other activities at that time. Try very hard not to leave early. A missed group class may be made up by attending an alternate group class that week.

Low attendance (80% per academic year) may constitute grounds for dismissal from the Academy.

Book 1-2 students must always have a parent at Group Class. Parents of Book 3-4 children should be there to watch as often as possible, and we recommend that Book 5-8 parents watch when they can. Try not to bring siblings, but if you must, keep them quiet and do not let them wander around the Academy.

Please see below regarding the use of cell phones and other devices during lessons and classes.

PARENT INVOLVEMENT & ATTENDANCE

The most progress is made when students and parents practice regularly. Parents of younger students are taught how to practice with their child and assist students in setting aside practice time. Listening to recordings, attending concerts, and participating in Academy sponsored programs and recitals are necessary to learn. All enrolled ISA students are required to perform in at least one Solo Recital per year, and the ISA Annual Concert in March.

Students 12 and under must have a parent present at all Private Lessons and Group Classes in order to take notes and effectively help the student with home practice.

During each semester, Teachers will hold a Parent/Teacher Conference with each student's parent(s). These conferences are intended to allow the Parent and Teacher to discuss progress, goals, and modifications to be made as all parties move forward with instruction.

LISTENING TO RECORDINGS

Listening to the CD is vital to your child's progress!

There is no mother tongue approach without listening. Failure to listen to the CD on a regular basis could result in your family being asked to look elsewhere for your child's music education. It is very discouraging to our teachers, as we cannot make up for the learning that you miss when you fail to have your child listen to their Suzuki recordings.

A student who doesn't listen to their Suzuki recordings tends to progress about 4 times slower than one who does!

If you think lessons are expensive, think about how much more they are if your child is moving really slowly because they do not listen! An extra CD costs \$20, and an extra lesson costs \$60/hour. Put your music on an iPod and use it a lot!

CELL PHONES & OTHER DEVICES

The use of cell phones or other devices is strictly limited to lesson-related activity (i.e. taking a picture or video of something the teacher wants you to remember), and must not be used for any other reason. Parents who are constantly on their phones or devices during lessons will be seen as not committed, and the family may be asked to look elsewhere for their child's music education. Exceptions will be made for parents who have an older child at home who needs to be able to reach the parent in case of emergency.

RECITALS & BOOK LEVEL GRADUATIONS

Please see the "Solo Recital Information Guide" and "Book Level Graduation Guide" included at the end of this Parent Guidebook.

FOOD GUIDELINES

In order to protect others who may have serious food allergies, please do not bring any kind of pre-packaged foods into the Academy. Fresh fruits & vegetables, water and juice boxes are acceptable.

ILLNESS POLICY

In order to protect faculty and other students from contagious diseases, we request that students, parents and siblings with a contagious illness to refrain from entering the Academy until they are well. ***Teachers reserve the right to not teach lessons to students who are ill, or appear to be suffering symptoms of the flu, colds, etc.*** The same applies to parents or siblings accompanying the student. In the case of illness, please make every attempt to notify your Teacher at least 24 hours in advance. In the event of illness, the following options will be available for makeup lessons: 1) makeup weeks provided on the ISA Academic Calendar; or 2) forfeit the lesson. There are no refunds or credits given in the event of illness.

NOTE: ISA considers “illness” to include fever or diarrhea/vomiting within the previous 24 hours, and/or excessive “productive” coughing/sneezing/sniffing at the time of the lesson. Additionally, if the student has had chicken pox or a similar breakout, sores must be completely “crusted over” for at least 24 hours. In the case of lice, the student must be completely free of both lice and nits for at least 24 hours. ***Please note that all of the above guidelines also apply to parents and siblings attending lessons.***

INCLEMENT WEATHER

The Artistic Director, along with individual Teachers, will determine cancellation of Private Lessons or Group Classes due to inclement weather, and will notify families via email and the website. Decisions will be made with the safety of ISA Families and Faculty in mind. ***Since a number of our teachers and students travel long distances for Private Lessons and Group Classes, please check your email, text messages, and the ISA website if there is severe inclement weather anywhere in the metropolitan Indianapolis area.*** If ISA activities are cancelled due to inclement weather, the following options will be available for makeup lessons: 1) possible “Snow/Weather Day” to be scheduled by the Artistic Director; 2) makeup weeks provided on the ISA Academic Calendar; or 3) forfeit the lesson. There are no refunds or credits given in the event of inclement weather.

NON-DISCRIMINATION POLICY

The Academy does not discriminate on the basis of race, color, national or ethnic origin, gender, religious belief, or political affiliation.

INSTRUMENT RENTAL & MAINTENANCE

It is important to keep your instrument and equipment in good playing condition. At least once a year, string students should consider re-hairing their bow and changing strings. Those who practice every day will need to do these more often. Every student should have an extra set of fresh strings *in their instrument case* at all times!

For String Instrument Rental or Repair/Service you may contact Indianapolis Violins at 317-624-0441 or info@indyviolins.com.

WITHDRAWAL OR DISMISSAL FROM THE ACADEMY

Out of consideration for the Academy, and specifically your Teacher, any family or individual student needing to terminate lessons/withdraw from the ISA program, either temporarily or permanently, and for any reason, shall give 30 days' notice in writing to their Teacher and to the Artistic Director

If it is not possible to give 30 days' notice (i.e. urgent move out of area):

FOR MONTHLY PAY STUDENTS: Payment in the amount of one month's tuition shall be made to ISA, due immediately upon notification of terminating lessons.

FOR PAY-IN-FULL STUDENTS: If a student finds it necessary to withdraw from the Academy prior to the end of Week 3, tuition will be refunded according to the following scale:

If cancellation occurs by: Refund amount:

End of Week 2	80%
End of Week 3	50%
After Week 3	0%

The Academy takes seriously its commitment to an exceptional program, and reserves the right to dismiss any student due to frequent tardiness or missed lessons, behavioral problems, lack of improvement, delinquency in payment of fees, failure to abide by policy, or other serious misconduct.

TUITION SCHEDULE

SUZUKI STEPS BABY/TODDLER CLASS TUITION

- **New Student:** \$245 for 12 week session, includes registration fee and CD/Booklet
- **Returning Student:** \$200 for 12 week session
- **Summer Student:** \$80 for 5 week session
- **Extra CD/Booklet:** \$30

2016-17 INSTRUMENTAL STUDENT TUITION

The ISA Will Offer TWO Enrollment Levels:

ACADEMY "CLASSIC" ENROLLMENT

- 40 private lessons and
- For Violin/Viola/Cello – 25 group classes
- For Harp/Piano – 6 group classes
- Solo Recitals
- Annual Concert – each student receives 2 comp tickets (students will need one ticket)
- Optional Participation in Community Performances

ACADEMY "ARTIST" ENROLLMENT

- All elements of the "Classic" Enrollment PLUS
- Enrollment in ONE performance level ensemble – 27 sessions of Con Brio/Con Arte Performing Group – OR– 20 Sessions of Chamber Music
- Enrollment in Three (3) Master Classes

OPTIONAL ADDITIONS FOR ANY ENROLLED STUDENT

- Chamber Music Program - \$550 for 20 sessions
- Con Brio / Con Arte Performing Group Program – \$550 for 27 sessions
- Master Class Single Session – \$30
- Master Class 4 series – \$100
- Master Class 7 series – 160
- Tutti!!! Retreat for Students in 6th Grade and up – \$75
- Improv Workshop for Students in 1st-5th Grades – \$30

PAYMENT PROCESSING

In order to provide more secure payment processing, and keep processing fees as low as possible, the ISA Board has approved the use of a new ePayment Portal hosted securely by National Bank of Indianapolis. Please note the following important details:

- Tuition payment options: Pay In Full, or Recurring Monthly Payments. Quarterly payment options will be discontinued.
- Monthly Tuition Payments will only be accepted by bank transfer. If you require a different payment method, please contact Sarah Beck at Business@IndySuzukiAcademy.org
- Families paying in full may submit a check by July 15, 2016, or submit a one-time ePayment portal payment.
- ***Any payment more than 2 weeks late, will result in suspension of private lessons and group classes/ensembles until the payment is resolved.***

2016-17 INSTRUMENTAL STUDENT TUITION RATES

ENROLLMENT OPTION	ANNUAL TUITION* One time check, or one-time ePayment portal payment via Bank Account *Small discount for Pay In Full	MONTHLY INSTALLMENTS <ul style="list-style-type: none"> • Parent sets up recurring payment on ePayment Portal via Bank Account • Payments no later than 15th of each month: July 15, 2016 – June 15, 2017
ACADEMY "CLASSIC" ENROLLMENT	ONE-TIME PAYMENT	12 MONTHLY INSTALLMENTS
30 minute – Violin, Viola, Cello	\$1,720	\$144
45 minute – Violin, Viola, Cello	\$2,330	\$195
60 minute – Violin, Viola, Cello	\$2,940	\$245
30 minute – Piano or Harp	\$1,485	\$124
45 minute – Piano or Harp	\$2,095	\$175
60 minute – Piano or Harp	\$2,710	\$226
ACADEMY "ARTIST" ENROLLMENT <i>"Artist Enrollment" \$200 non-refundable deposit due June 15, 2016</i>		
30 minute – Violin, Viola, Cello	\$2,345 <i>(\$2,145 after deposit)</i>	\$179
45 minute – Violin, Viola, Cello	\$2,955 <i>(\$2,755 after deposit)</i>	\$230
60 minute – Violin, Viola, Cello	\$3,565 <i>(\$3,365 after deposit)</i>	\$281
30 minute – Piano or Harp	\$2,110 <i>(\$1,910 after deposit)</i>	\$160
45 minute – Piano or Harp	\$2,720 <i>(\$2,520 after deposit)</i>	\$210
60 minute – Piano or Harp	\$3,330 <i>(\$3,130 after deposit)</i>	\$261

SCHOLARSHIPS

Scholarships are available on a need and merit basis. Applications are strictly confidential, processed as follows:

- Students must be enrolled in the ISA for a minimum of 6 months prior to being considered for a scholarship.
- Student completes form, available online and submits supporting paperwork.
- APPLICATIONS ARE DUE WITH A POSTMARK OF JUNE 20.
- Faculty turns in form along with a recommendation DUE JUNE 20
- The scholarship committee confidentially reviews applications by June 30
- Students are notified of awards given by July 1.
- Scholarship money is applied to their account, and monthly fees are adjusted.
- There will also be a scholarship consideration process mid-way through the Academic year. Forms and faculty recommendations are due January 6, and scholarship notifications will be presented by January 15. Students submitting fall paperwork need not apply a second time.

FOOD ALLERGY FORM

STUDENT'S NAME: _____

Does your child have a food allergy? YES NO

IF YES – Check the foods that have caused an allergic reaction:

- Eggs
- Fish/shellfish
- Milk
- Peanuts
- Tree nuts
- Soy
- Wheat

Please list any others: _____

Triggers and Symptoms

What has to happen for your student to react to the problem food(s)?

Check all that apply:

- Eating foods
- Touching foods
- Smelling foods
- Other, please explain:

What are the signs and symptoms of your student's allergic reaction? *(Be specific; include things the student might say.)*

How quickly do the signs and symptoms appear after exposure to the food(s)?

_____ Seconds _____ Minutes _____ Hours _____ Days

How can ISA help keep your child safe? Please be specific:

- Require those foods to not be brought into public spaces
 - Remind faculty of special precautions (including handwashing, etc)
 - Other: _____
-

STUDENT VIDEO/PHOTOGRAPH AGREEMENT

Highlighting the achievements and celebrating the successes of our students, and sharing the good work of students and staff with the community is a priority for the ISA. Throughout the academic year, there is often the opportunity to photograph and/or videotape students in a variety of ISA-related activities. These photographs may be used in Academy communication tools in a variety of ways including the ISA website or Facebook page, Academy newsletters, local newspapers (which may be placed on the internet), and other forms of communication. In these photographs, a student may be identified by name, grade, and school building.

Parents/Guardians are requested to indicate their wishes regarding the district's use of student photographs, videotapes or images at the beginning of each school year. Parents/Guardians who allow their student to participate in or attend events which are open to the public are assumed to have given implied consent to allow their student to be photographed.

Please initial ONE of the consent statements below:

Parental Consent to the Use of Student Photographs

___ I, the Parent/Guardian, have read and understand the Student Video/Photograph Agreement, and **DO permit** the Indianapolis Suzuki Academy to use photographs, video recordings and/or images of my child under these terms.

Parental Refusal to the Use of Student Photographs

___ I, the Parent/Guardian, have read and understand the Student Video/Photograph Agreement, and **do NOT permit** the Indianapolis Suzuki Academy to use photographs, video recordings and/or images of my child under these terms.

SOLO RECITAL INFORMATION GUIDE

Participation in a solo recital requires the recommendation of your private teacher; however, it is the obligation of the student to request a performance opportunity. We expect that each student in the school will perform at least once each year on a solo recital.

New students must observe a solo recital before performing the first time.

The piece selected to perform should be a polished piece. Your teacher will help you to choose a piece that represents your best playing. Your child's piece should be fully polished (played with virtually no mistakes) 30-60 days prior to the scheduled recital.

- For a regular Solo Recital, students and their teachers must choose the piece for performance – and notify the Artistic Director – at least ***one month prior to the recital date.***

★ ***PLEASE NOTE that 2016-17 will be a “Book Back Recital” year. This means that:***

- Students working in Mid-Book 2 & up choose a piece at least a full book back
- Students in Mid-Book 1 to Mid-Book 2 choose a piece at least half a book back
- Students in the Beginning to Mid-Book 1 play a Twinkle Variation and Theme
- Twinklers play a Pre-Twinkle piece

- For a Graduation/Honors Recital, students and their teachers must have ***graduated their level*** and choose the piece for performance – and notify the Artistic Director – at least ***two months prior to the recital date.***

★ ***Please see the revised Graduation Requirements***

Regular Solo Recitals – October 23, February 26, May 14

These recitals will take place in the Sanctuary of the Unitarian Universalist Church of Indianapolis ([615 W. 43rd Street](#)), and will be an opportunity for students to gain performance experience with a polished piece.

Graduation/Honors Recitals – September 25, January 29, April 23

These recitals will take place at the Indiana Landmarks Center Grand Hall ([1201 Central Avenue](#)), and will be a special opportunity for students who have successfully graduated a Suzuki level to celebrate their achievements with their family, friends, and the ISA community.

PIANO COACHING AND REHEARSALS

The ISA is extremely fortunate to have Ms. Kyoko as our dedicated staff accompanist. Students may benefit from a coaching session with Ms. Kyoko from the middle of Book 1 and onward, as it can be extremely helpful for them to work through their pieces using the support of piano accompaniment. A run-through with the piano accompanist is always scheduled prior to the recital, on the same day as the recital. Students and their families will be given details prior to each recital day, so that they can plan accordingly.

*****All recital performers who are in Books 4 and up MUST have a rehearsal with Ms. Kyoko at least one week prior to the recital day.*** Parents may set up rehearsals by contacting Ms. Kyoko directly at bellkana@gmail.com. Rehearsals are offered in 15-minute increments, and the rate of \$15. Checks must be made payable to “ISA” and should be paid via ISA’s online ePayment Portal PRIOR to the rehearsal. Students are responsible for paying for missed coaching sessions. Please be sure to make a note of when you have signed up. If you ever need to cancel, you must give Ms. Kyoko 24 hours’ notice, or you will be responsible for paying for the coaching session.

FIVE REASONS WHY ISA STUDENTS PARTICIPATE IN SOLO RECITALS:

1. A recital is an important tradition in the journey of a young musician.
2. A solo recital is a very special event that provides performing experience necessary for all musicians, and an opportunity for us to gather as a community and celebrate the achievements of the year.
3. Our recitals offer a wonderful opportunity for our students to build their self-confidence as a musician by performing a solo work in front of a supportive and non-judgmental audience.
4. The recital experience provides the student musician with an un-pressured, encouraging, and non-competitive atmosphere for performing.
5. The recital experience is an integral part of the ISA curriculum.

RECITAL ATTIRE

Performers should dress appropriately for a formal recital. Consider this when getting dressed (or helping your child make a good decision). Do not wear anything that might restrict your movement. ***Practice in your performance attire before the concert to be sure you are comfortable!***

Examples of clothing suitable for public performance are:

- Dresses, nice skirts of appropriate length (***below the knees***), blouses, or dress pants and dress shirts for girls.
- Girls should wear their hair pulled/pinned back and out of their face. Pony-tails and buns are excellent choices. Boys should have a haircut if needed prior to performance day. We must be able to see your eyes!
- Dress pants with belts and dress shirts (tucked-in) and sweaters for boys (no suit jackets).
- Dress shoes for both girls and boys (boys wear dark shoes with dark socks).
- Dangling earrings and beaded necklaces should be avoided as they will rattle against the instrument.
- Please show respect to your audience by not wearing: jeans, miniskirts, shorts, midriff shirts, flip-flops, high heels, Crocs, or sport shoes.
- ***Harp Students:*** Skirts must have a hem that hits below the knee. For all who have pedal harps, shoes must have a closed toe and non-slippery sole.

RECITAL ETIQUETTE

Because the recital is such a special event, you will want to be sure to invite family and friends! As an audience, our job is to provide a respectful setting in which our performers can offer the best of their skills and talents and display an exemplary standard of behavior. Unfortunately, children are seldom exposed to formal concert situations and are often not aware of these standards of behavior. The recital is an opportunity to teach our children how to behave appropriately in a concert situation. The performances we will see represent years of dedicated effort and reflect the students' musical development. We want all of the students to enjoy their performances and benefit from the recital experience.

Consider the following carefully:

- Please arrive no later than 15 minutes prior to the rehearsal time, for unpacking and tuning. We want to start on time and will need everyone's cooperation to do so.
- ***All ISA students performing in the recital are expected to attend the full duration of the recital.*** If you have a conflict which would require the performer to "play and leave," then s/he should not perform on that day.
- If a young child becomes unhappy and vocal, please feel free to leave the performance area immediately and as quietly as possible. Otherwise, please stay seated during all performances as movement can be very distracting to a performer. If necessary, you may get up and move during the applause.
- Flash photography is not allowed during the performance. Video photography will be permitted (and is encouraged) only if the video camera is held quietly by one person who remains seated. Please feel free to "stage" a performance *after* the recital if you wish to get an "action" photograph.
- Please silence all cell phones and other devices. Text messaging during the concert is also inappropriate.